

# EMERALD LEAF INSTITUTE

## AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Patient Name \_\_\_\_\_ Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Authorization Request to \_\_\_\_\_  
(Doctor or Medical Office Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone #)

\_\_\_\_\_  
(Fax #)

I hereby authorize the release of the indicated medical records within the specified date range, for the purpose of continuing care:

From period \_\_\_\_\_ to \_\_\_\_\_

Documentation of diagnosis

Physician/clinician chart notes

\_\_\_\_\_ Radiology records

\_\_\_\_\_ Other Records (list clearly) \_\_\_\_\_

I also authorize the release of the following specific medical records.

**YOU MUST INITIAL THE SPECIFIC RECORDS INDICATED. PLEASE DO NOT PLACE A CHECK OR "X" IN THE SPACE PROVIDED.**

\_\_\_\_\_ HIV/AIDS related records \_\_\_\_\_ Mental Health records \_\_\_\_\_ Drug and/or Alcohol-related records

Please inform us in writing if you would like this authorization to be revoked. Send request to:

**Emerald Leaf Institute, PO Box 11423, Portland, OR 97211, Attn: Medical Records**

I hereby acknowledge that I fully understand the contents of this form understand and authorize release of medical information.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

### **Please Return This Form To:**

Emerald Leaf Institute, PO Box 11423, Portland, OR 97211, Attn: Medical Records

Phone: (503) 284-LEAF

*Emerald Leaf Institute is committed to providing a safe, secure and private environment for our patient's peace of mind. We will not release any patient information to any third parties, unless requested in writing by the patient or required by law enforcement and/or court order.*